



**MINIMUM REQUIRED
STANDARDS
&
SUGGESTED OPTIONAL
TRAINING FOR
MEMBER SQUADS**

September 17, 2017

**NJ DEPARTMENT OF HEALTH &
SENIOR SERVICES
Office of Emergency Medical Services**

N.J. Dept of Health & Senior Services
Office of Emergency Medical Services
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Phone: 609-633-7777

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Web Site: ems@doh.state.nj.us

To Replace Your EMT Card: Send a written request to OEMS at the mailing address above.

Address Changes: Log-on to njems.us with your 6-digit EMT ID number OR send a written notice to OEMS at the address above. *Be sure to include your ID number on the notice.*

Name Change: Send a written notice to OEMS at the address above. *Be sure to include your ID number on the notice and a copy of legal proof of name change.*

Finding OEMS Information: If you go to the OEMS web site at www.state.nj.us/health/ems you can find general information regarding:

- EMT Certification
- Licensing
 - EMS State Regulations
 - 2007 “NJ EMS System Review”
 - EMS Penalty Actions
 - EMS for Children Program
 - Field Guide

MINIMUM REQUIRED STANDARDS & SUGGESTED OPTIONAL TRAINING FOR NJSFAC MEMBER SQUADS

- **GENERAL REQUIREMENTS FOR ALL CLASSIFICATIONS:** Member Squads are required to meet all the requirements as established under Federal / State / County / Municipal laws applicable to the pre-hospital care environment. All EMTS are required to take Developmental Disabilities. NJLEARN email njlearn@ohsp.state.nj.us or call helpdesk 888-463-0252. It is recommended that all other first responders with patient contact take the Development Disabilities. You can access the class online (without the need for log in credentials) by going to NJEMS.RUTGERS.EDU. Once on this site scroll down the left column to "Information & Resources", click there. This will bring you to a link to take the non-credit version of the class
- **CREW CONFIGURATION:** It is strongly advised that the minimum ambulance crew should be staffed by two EMT's. (One shall meet the driver requirements). Emergency Care Responders shall be under the direction of a non-provisional EMT. All patient care shall be under the direction of a non-provisional EMT. All certification shall be current.
- The minimum Required Standards and Suggested Optional Training for the category of Driver and Emergency Care Responder shall be used if a Squad so desires to have these categories as part of their Operational Procedures.

NIMS COMPLIANCE

In order to be in compliance with NJ Executive Order # 50 of Governor. Cody; your municipality must adopt the NIMS concept by ordinance or resolution, Train all first responders to the appropriate level, Incorporate NIMS into all standard operation procedures or guidelines and any other operational documents, Incorporate the NIMS training into existing training programs, and use NIMS on a daily basis.

The following are the level of training for squad members:

- **IS 700**, National Incident Management System (NIMS) Awareness
All personnel with response, command or response policy responsibility.
- **ICS 100**, Introduction to ICS
All First Responders to include, Drivers, Emergency Care Responders and EMT's.
- **ICS 200**, Basic ICS
First Line supervisors (Crew Chiefs), single resource leaders, lead dispatchers, field supervisors, and company officers.
- **ICS 300**, Intermediate ICS
*Incident Commanders (those individuals with potential of overall responsibility for commanding operations on an incident scene or coordinating resources at an EOC.
i.e. Squad Line Officers*
- **ICS 400**, Advanced ICS
Command and General Staff, area commanders, and Multi-Agency Coordination System, Emergency Operations Center.

In order to receive NJDOH CEU credit for ICS 200, 300 & 400 you must take these classes in a classroom setting. It is suggested that you take the classroom setting for training above ICS 100.

For updated information:

NATIONAL INCIDENT MANAGEMENT SYSTEM -
www.nims.nj.gov

NEW JERSEY FIRST RESPONDER VIRTUAL ACADEMY -
www.njlearn.com

Squad must have an ongoing training program for members.

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DRIVER

MINIMUM REQUIRED STANDARDS

- Valid driver's license
- Acceptable driving record (per squad insurance co.)
- National Safety Council's Coaching the Emergency Vehicle Operator (C.E.V.O.)
or
- Emergency Vehicle Operator Course (E.V.O.C.)
or
- Any equivalent driving program approved by the NJSFAC, or those programs required by squad insurance companies.
- Ambulance and equipment familiarization in house
- CPR certification to the level of the professional rescuer or health care provider as determined by the DOH. Check njems.us for list of accepted courses.
- All DOH approved CPR agencies provide two year certifications. It is the NJSFAC policy that its member squads document their CPR skills annually on a local level.

SUGGESTED OPTIONAL TRAINING

- Outdoor Emergency Care Certification (National Ski Patrol)
or
- Brady or Jones & Bartlett Emergency Medical Responder Certification (EMR)
or
- Any equivalent EMR program approved by the NJSFAC

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EMERGENCY CARE RESPONDER

MINIMUM REQUIRED STANDARDS

- Acceptable driving record (per squad's insurance co.)
- Ambulance and equipment familiarization in house
- CPR certification to the level of the professional rescuer or health care provide as determined by the DOH. Check njems.us for list of accepted courses.
- All DOH approved CPR agencies provide two year certification. It is the NJSFAC policy that its member squads document their CPR skills annually on a local level.

SUGGESTED TO BE COMPLETED IN ONE YEAR:

- Outdoor Emergency Care Certification (National Ski Patrol)
or
- Brady or Jones & Bartlett Emergency Medical Responder (EMR) certification
or
- Any equivalent EMR program approved by the NJSFAC

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E.M.T.

MINIMUM REQUIRED STANDARDS

- N.J.D.O.H. / National Registry or EMT certification from states recognized by NJDOH
- CPR certification to the level of the professional rescuer or health care provider determined by the DOH. Check njems.us for list of accepted courses.
- All DOH approved CPR agencies provide two year certifications. It is the NJSFAC policy that its member squads document their CPR skills annually on a local level.
- Ambulance and equipment familiarization in house

SUGGESTED OPTIONAL TRAINING

- National Safety Council's Coaching the Emergency Vehicle Operator (C.E.V.O.)
or
- Emergency Vehicle Operator Course (E.V.O.C)
or
- Any equivalent driving program approved by the NJSFAC or those programs required by squad insurance companies
- Valid driver's license
- Acceptable driving record (per squad insurance co.)
- Leadership management training

TRAINING REQUIREMENTS CLASS C MEMBERSHIP

The minimum training requirements for becoming a Class “C” member rendering aid of Emergency Medical Care are as follows:

- Standard First Aid, PADI (Professional Association of Diving Instructors)
- CPR certification to the level of the professional rescuer or health care provider as determined by the DOH. Check njems.us for list of accepted courses.
- All DOH approved CPR agencies provide two year certifications. It is the NJSFAC policy that its member squads document their CPR skills annual on a local level.
- Certified training in an area of their expertise (if applicable): Heavy Rescue to include Rescue Procedures; Gas & Electric Emergencies; Rescue Extrication - Truck, train and bus accidents, aircraft; ropes & knots; lifts, lowers and rappelling; self contained breathing apparatus (SCBA); collapsed structures; trench rescue; hazardous materials awareness; underwater rescue to include – national divers certification (NAUI, PADI, or YMCA etc.); water rescue to include – Boat safety program as conducted by NJ State Police, US Coast Guard or American Red Cross.

It is the policy of the Class C unit to respond to the scene without EMS, then there should be someone on the crew trained to the level of:

- NJDOH/ National Registry or EMT certification from states recognizes by NJDOH
- Brady or Jones & Bartlett Emergency Medical Responder (EMR)
- Other equivalent EMR program approved by the NJSFAC

PEOSHA/OSHA Requirements

N.J.S.A. 34:6A-25, et seq., New Jersey Public Employees' Occupational Safety and Health Act provides:

- That it is the policy of this State to ensure that all public employees be provided with safe and healthful work environments free from recognized hazards.
- That it is the responsibility of the State to promulgate standards for the protection of the health and safety of its public workforce, and
- That it is in the public interest for public employers and public employees to join in a cooperative effort to enforce these standards

The New Jersey Administrative Code at N.J.A.C. 12:100 establishes the Safety and Health Standards for Public Employees, including adopting by reference the applicable OSHA Standards of 29CFR1910 , General Industry Standards, and; 29CFR1926 Construction Industry Standards.

Homeland Security Presidential Directives # 5 and # 8 established the National Incident Management System and requires standardized Incident Command System training nationwide. New Jersey Executive Order #50 of Governor Codey, requires implementation of the National Incident Management System (NIMS) in New Jersey and establishes dates by which ICS training must be completed by various levels of responders.

New Jersey Executive Order #5 of Governor Corzine establishes the New Jersey Office of Homeland Security and Preparedness as a cabinet level function. The Office of Homeland Security and Preparedness is designated as the agency to implement NIMS and develop standardized training for first responders.

The National Response Plan provides for a Worker Safety and Health Annex under Emergency Support Function # 8, which designated Federal OSHA as the lead agency in events of National Significance or as directed by the President. States may call upon Federal OSHA to coordinate Health and Safety activities at an event or incidents as they deem necessary.

The above Statutes, Regulations, Directives and Orders require that first responders be trained to certain levels depending on the function that they will be performing. Therefore training required by first responders is based on function and hazard. Typically, PEOSH will check to see if first responders have met the following OSHA/PEOSHA Standards as well as the training required by NIMS.

➤ 29 CFR 1910. Subpart I – Personal Protective Equipment

Training shall be provided to each employee who is required by this Subpart I to use PPE. Each employee shall be trained to know at least the following:

- When PPE is necessary
- What PPE is necessary
- How to properly don, doff, adjust and wear PPE
- The limitations of the PPE
- The proper care, maintenance, useful life and disposal of PPE

Each employee shall demonstrate an understanding of the training and the ability to use PPE properly, before being allowed to perform work requiring the use of PPE.

The employer shall retrain any employee who it is determined that did not demonstrate an understanding of the training or ability to use PPE properly.

PEOSHA/OSHA Requirements

Circumstances where retraining is required include but are not limited to:

- Changes in the workplace render previous training obsolete
- Changes in the types of PPE to be used render previous changes obsolete
- Inadequacies in an affected employee's knowledge or use of assigned PPE indicate that the employee has not retained the requisite understanding or skill. The employer shall verify that each affected employee has received and understood the required training through a written certification that contains the name of each employee trained, the date(s) of the training and that it identifies the subject of the certification.

➤ 29 CFR 1910.1030, Blood borne Pathogens.

Initial Training prior to actually responding to emergencies.

Refresher Training Annually including question and answer period.

Training on new equipment, new processes, or identification of additional hazards.

➤ 20 CFR 1910.1200, Hazard communications

Initial Training prior to actually responding to emergencies.

When new physical or health hazards are introduced into their work.

Refresher training every two years.

Training must include information regarding the applicable provisions

of the Worker and Community Right to Know Act, N.J.S.A. 34:5A-1. (Separate Right to Know Training is no longer required.)

➤ 29 CFR 1910.134 Respiratory protection.

Training must be provided to all who may be required to use respirators. Training must be comprehensive, understandable and recur annually and more often if necessary. Competencies to be achieved are contained in the standard. NOTE: N95 masks are considered respirators under the standard.

➤ 29 CFR 1910.120 Hazardous waste operations and emergency response.

Training must be provided to all who may be required to respond to a hazardous materials incident.

Those operating in cold zone must have Hazardous Materials Awareness training. Responders entering warm or hot zones must have adequate training, including respiratory protection and personal protective equipment. Refresher training required annually. Annual refresher training include refresher updates for CBRN.

➤ Specialized training in OSHA/PEOSHA Standards may be required depending on the function performed. These include but are not limited to:

- Trench Rescue 29 CFR 1926. Subpart P - Excavations
- Structural Collapse 29 CFR 1926 Subpart L - Scaffolds
- Highway Accidents 29 CFR 1926 Subpart G - Signs, Signals and Barricades or USDOT Manual on Uniform Traffic Control Devices.
- High Angle and Technical Rescue 29 CFR 1926 Subpart M - Fall protection.
- Confined Space Rescue 29 CFR 1910.146 Permit-required confined space.
- Heavy Rescue - 29 CFR 1910.147 The control of hazardous energy (lockout/tagout)

Required and Optional Training for EMT (NJ)

Required Course	Regulated or Required by	Who can Teach	Once	Annually	Every two years	Every three years	Every four years
EMT (NJ)	NJ OEMS	NJ EMT Instructor				X	
EMT-P (NJ)	NJ OEMS	NJ EMT(I), EMT(I)			X		
Healthcare Provider CPR	NJ OEMS	AHA / ARC Instructor			X		
Bloodborne Pathogens ⁺	PEOSH/OSHA	BBP Instructor		X			
Haz-Mat Awareness [#]	PEOSH/OSHA	Haz-Mat Instructor		X			
Haz-Mat EMS Ops [†]	PEOSH/OSHA	Haz-Mat Instructor		X			
Haz-Comm ⁺ (Right-to-Know)	PEOSH/OSHA	Haz-Mat Instructor/ Employer			X		
NIMS 700	NJ & Fed NIMS	ICS Instructor	X				
ICS 100	NJ & Fed NIMS	ICS Instructor	X				
ICS 200	NIMS/Squad	ICS Instructor	X				
Respiratory Training (includes Fit-Testing)	PEOSH/OSHA	BBP Instructor / Fit Test Instructor (for masks)		X			
Optional Course	Required by	Who can Teach	Once	Annually	Every two years	Every three years	Every four years
CBRNE Awareness	Squad/Personal	CBRNE Instructor	X				
CEVO *	Squad/Personal	CEVO Instructor	X	X	X	X	X
EMS Response to Large Scale Incidents	Personal choice	EMS-LSI Instructor	X				
PHTLS	Personal choice	PHTLS Instructor					X
EMT (NREMT)	Personal choice	Assorted (electives)			X		
EMT-P (NREMT)	Personal choice	Assorted			X		

⁺ BBP and Haz-Comm are site-specific.

[†] EMS providers should be trained to Haz-Mat EMS Ops level – some counties may not provide required training components.

[#] Haz-Mat Awareness is the minimal acceptable level of training which is mandatory for EMS providers. This is still required even if trained to EMS Ops.

* Retraining frequency depends on squad and/or insurance requirements.